

FJTN Bulletin

WITH PROGRAMS FOR FEBRUARY AND MARCH 2006



New programs for February and March

From the AO . . .

Reception problems?

Call Convergent Media Systems (CMS) at 888-236-9044.

Effective IT Strategic Planning: Balancing your Resources
IT Talk (Feb. 2006)
IT Special Report—PACERNet

Visit the FJTN Web site on the DCN for the most up-to-date program listings and answers to Frequently Asked Questions.

Go to <http://cwn.fjc.dcn/newweb/jnetweb.nsf/pages/422>

Questions about the FJTN Bulletin?

Call Jackie Clark or Karen Sparkes at 202-502-4250.

Questions about downlink installations?

Call Rick Brons at 202-502-2674 (Third, Fifth, Seventh, Eighth, or Ninth Circuits); call Ted Widmayer at 202-502-2664 (D.C., First, Second, Fourth, Sixth, Tenth, or Eleventh Circuits).

Bookmark this page

For the most up-to-date listing of FJTN scheduling, please go to the Programs by Date listings on the FJTN Web site at <http://cwn.fjc.dcn/newweb/jnetweb.nsf/pages/422>.

The *FJTN Bulletin* is published bi-monthly online. E-mails are sent to court unit executives and court training specialists to notify the courts when the *Bulletin* has been posted on the Web. This schedule is subject to change, however, as new programs are

sometimes added and other programs are postponed or cancelled.

Please check your existing bookmarks to Federal Judicial Center pages and delete any that no longer work. The FJC's Web site address on the courts' intranet changed from jnet.fjc.dcn (and jnet.fjc.dcn:8081) to cwn.fjc.dcn (CWN - Court Wide Network) in early 2005.

Streaming video available

Several FJTN programs are now available in streaming video format. Where available, this information is indicated at the end of the program description.

Coming Up

Court to Court (April 2006)

For more information, call David Kolm at the FJC at 202-502-4229.

Feb. 2006 Calendar

all times are Eastern Time

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10:00 IT Security Spot. (Nov. 2005)
10:30 IT Focus (Jan. 2006)
11:30 Taking the Interpreter's Oath to Heart
12:00 Access to LLaw Enforcement Systems on your Desktop
1:00 Implementing Telework in the Judiciary
2:00 Telework: It's About the "Work" Not the "Commute"
3:00 MJSTAR—It Really Works
3:30 IT Special Report—Gateways
4:00 The Judiciary After Katrina

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10:00 IT Special Report—Gateways
10:30 The Judiciary After Katrina
11:30 Taking the Interpreter's Oath to Heart
12:00 Procedures for Procuring Contract Ct. Interpreter Serv.
12:30 Implementing Telework in the Judiciary
1:30 Telework: It's About the "Work" Not the "Commute"
2:30 The Judiciary After Katrina
3:30 History of Judicial Ethics
4:00 MJSTAR—It Really Works
4:30 IT Focus (Jan. 2006)

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PRESIDENTS' DAY

10:00 The Judiciary After Katrina
11:30 Effective IT Strategic Planning: Balancing your Resources
12:30 IT Focus (Jan. 2006)
1:00 Taking the Interpreter's Oath to Heart
2:00 IT Special Report—Gateways
2:30 The Judiciary After Katrina
3:30 History of Judicial Ethics
4:00 IT Security Spot. (Nov. 2005)
4:30 Access to LLaw Enforcement Systems on your Desktop

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10:00 The Judiciary After Katrina
12:00 MJSTAR—It Really Works
1:00 The Judiciary After Katrina
2:00 Taking the Interpreter's Oath to Heart
2:30 Procedures for Procuring Contract Ct. Interpreter Serv.
3:00 History of Judicial Ethics
3:30 IT Focus (Jan. 2006)
4:00 Telework: It's About the "Work" Not the "Commute"

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10:00 The Judiciary After Katrina
11:30 Implementing Telework in the Judiciary
12:30 Telework: It's About the "Work" Not the "Commute"
2:00 Effective IT Strategic Planning: Balancing your Resources
2:30 IT Security Spot. (Nov. 2005)
3:30 The Judiciary After Katrina

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10:00 Taking the Interpreter's Oath to Heart
10:30 MJSTAR—It Really Works
11:00 Access to LLaw Enforcement Systems on your Desktop
11:30 IT Special Report—Gateways
12:00 Procedures for Procuring Contract Ct. Interpreter Serv.
1:00 The Judiciary After Katrina
2:00 IT Security Spot. (Nov. 2005)
2:30 IT Focus (Jan. 2006)
3:00 Effective IT Strategic Planning: Balancing your Resources
3:30 History of Judicial Ethics
4:00 Telework: It's About the "Work" Not the "Commute"

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10:00 MJSTAR—It Really Works
10:30 Implementing Telework in the Judiciary
11:30 Telework: It's About the "Work" Not the "Commute"
12:30 The Judiciary After Katrina
2:00 IT Talk (Feb. 2006) **LIVE**
2:30 IT Focus (Jan. 2006)
4:00 Taking the Interpreter's Oath to Heart
4:30 Procedures for Procuring Contract Ct. Interpreter Serv.

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8:30 Amistad: The Federal Courts and the Challenge to Slavery
9:00 Amistad: The Federal Courts and the Challenge to Slavery
9:30 Habeas Corpus in Alien Removal Cases
11:00 Hague Convention on the Civil Aspects of International Child Abduction
1:00 Challenges and Possibilities Facing the Courts
3:00 Tuskegee Airmen
4:00 Amistad: The Federal Courts and the Challenge to Slavery
4:30 Amistad: The Federal Courts and the Challenge to Slavery

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8:30 Implementing Bankr. Act of 2005: Overview for Judges, Staff Attorneys, Law Clerks
10:00 Implementing the Bankruptcy Act of 2005: Business
11:00 Implementing the Bankruptcy Act of 2005: Consumer
12:30 Amistad: The Federal Courts and the Challenge to Slavery
1:00 Hague Convention on the Civil Aspects of International Child Abduction
3:00 Challenges and Possibilities Facing the Courts

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8:30 Basics of Employment Discrimination Law for Law Clerks
9:30 Tuskegee Airmen
10:30 Implementing the Bankruptcy Act of 2005: Business
11:30 Implementing the Bankruptcy Act of 2005: Consumer
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3:00 Challenges and Possibilities Facing the Courts

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8:30 The Class Action Fairness Act of 2005
9:30 Hague Convention on the Civil Aspects of International Child Abduction
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2:00 Amistad: The Federal Courts and the Challenge to Slavery
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3:00 Hague Convention on the Civil Aspects of International Child Abduction

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8:30 CM/ECF Staff Training: Two Courts' Experiences
9:00 CM/ECF: The *Court to Court* Collection
10:00 CM/ECF Attorney Training: Two Courts' Techniques
10:30 Challenges and Possibilities Facing the Courts
12:30 Amistad: The Federal Courts and the Challenge to Slavery
1:00 Leadership for Change
3:00 Court to Court (Jan. 2006)
3:30 Court to Court (Jan. 2006)
4:00 Progress Report: Implementing Monograph 109

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8:30 Court to Court (Jan. 2006)
9:00 Court to Court (Jan. 2006)
9:30 Financial Investigation: Fundamentals
11:00 Financial Investigation: Document Analysis I
12:30 Amistad: The Federal Courts and the Challenge to Slavery
1:00 Leading Change
2:30 Court to Court (Jan. 2006)
3:00 Professional Responsibility: Postsentence Supervision
4:00 Court to Court (Jan. 2006)
4:30 Court to Court (Jan. 2006)

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8:30 Leadership Lessons from Recent U.S. Presidents
10:00 Financial Investigation: Document Analysis II
11:30 Financial Investigation: Organizations
1:00 Leadership for Change
3:00 Court to Court (Jan. 2006)
3:30 Court to Court (Jan. 2006)
4:00 CM/ECF: The *Court to Court* Collection

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8:30 CM/ECF: The *Court to Court* Collection
9:30 CM/ECF Staff Training: Two Courts' Experiences
10:00 CM/ECF Attorney Training: Two Courts' Techniques
10:30 Court Forum: Succession Planning for Supervisors and Managers
12:00 Challenges and Possibilities Facing the Courts
2:00 Court to Court (Jan. 2006)
2:30 Court to Court (Jan. 2006)
3:00 Challenges and Possibilities Facing the Courts

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10:00 IT Focus (Jan. 2006)
10:30 Taking the Interpreter's Oath to Heart
11:00 History of Judicial Ethics
1:30 Procedures for Procuring Contract Ct. Interpreter Serv.
2:00 IT Security Spot. (Nov. 2005)
2:30 Telework: It's About the "Work" Not the "Commute"
3:30 IT Special Report—Gateways
4:00 MJSTAR—It Really Works
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4:00 Court to Court (Jan. 2006)
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10:00 Effective IT Strategic Planning: Balancing your Resources
10:30 Access to LLaw Enforcement Systems on your Desktop
11:00 IT Security Spot. (Nov. 2005)
12:00 History of Judicial Ethics
12:30 Taking the Interpreter's Oath to Heart
1:30 The Judiciary After Katrina
2:30 IT Focus (Jan. 2006)
3:00 MJSTAR—It Really Works

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9:00 Court to Court (Jan. 2006)
9:30 Court to Court (Jan. 2006)
10:00 Tuskegee Airmen
11:00 Safety Series: Office Scenarios
12:30 Safety Series: Home Contacts
2:00 Safety Series: Court Staff Safety
3:30 Safety Series: Offenders and Defendants with Mental Disorders
4:30 Amistad: The Federal Courts and the Challenge to Slavery

March 2006 Calendar

all times are Eastern Time

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- 10:00 The Judiciary After Katrina
- 11:00 Effective IT Strategic Planning: Balancing your Resources
- 12:30 Taking the Interpreter's Oath to Heart
- 1:00 IT Focus (Jan. 2006)
- 1:30 IT Talk (Feb. 2006)
- 2:00 MJSTAR—It Really Works
- 2:30 History of Judicial Ethics
- 3:00 IT Special Report—Gateways
- 4:00 Telework: It's About the "Work" Not the "Commute"

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- 10:30 The Judiciary After Katrina
- 12:00 IT Talk (Feb. 2006)
- 12:30 Access to L'AW Enforcement Systems on your Desktop
- 1:00 Procedures for Procuring Contract Ct. Interpreter Serv.
- 1:30 History of Judicial Ethics
- 3:00 The Judiciary After Katrina
- 4:00 MJSTAR—It Really Works
- 4:30 IT Focus (Jan. 2006)

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- 4:00 Access to L'AW Enforcement Systems on your Desktop
- 4:30 Effective IT Strategic Planning: Balancing your Resources

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- 3:30 The Judiciary After Katrina
- 4:30 Effective IT Strategic Planning: Balancing your Resources

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- 10:00 Taking the Interpreter's Oath to Heart
- 10:30 The Judiciary After Katrina
- 12:00 Implementing Telework in the Judiciary
- 1:00 Telework: It's About the "Work" Not the "Commute"
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- 9:30 Habeas Corpus in Alien Removal Cases
- 11:00 The Class Action Fairness Act of 2005
- 12:00 Implementing Bankr. Act of 2005: Overview for Judges, Staff Attorneys, Law Clerks
- 1:30 Implementing the Bankruptcy Act of 2005: Business
- 2:30 Implementing the Bankruptcy Act of 2005: Consumer
- 4:00 The Class Action Fairness Act of 2005

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- 9:00 Court to Court (Jan. 2006)
- 9:30 Court Forum: Succession Planning for Supervisors and Managers
- 11:00 Court Forum: Putting Performance Mgmt. to Work
- 12:30 Justice Depends on You
- 1:00 Leadership for Change
- 3:00 CM/ECF Staff Training: Two Courts' Experiences
- 3:30 CM/ECF: The *Court to Court* Collection

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- 8:30 Substance Abuse: Supervising the Alcoholic
- 9:30 Safety Series: Office Scenarios
- 11:00 Safety Series: Home Contacts
- 12:30 Safety Series: Court Staff Safety
- 2:00 Safety Series: Offenders and Defendants with Mental Disorders
- 3:00 Challenges and Possibilities Facing the Courts

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- 2:30 Court to Court (Jan. 2006)
- 3:00 Court to Court (Jan. 2006)
- 3:30 Court to Court (Jan. 2006)
- 4:00 Professional Responsibility: Postsentence Supervision

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- 8:30 Managing Upset Customers: Listen! Listen! Listen!
- 10:00 Mediation and Case Mgmt.: Do's and Don'ts on the Way to Successful Mediation
- 11:30 Leadership Lessons from Recent U.S. Presidents
- 1:00 Leadership for Change
- 3:00 Challenges and Possibilities Facing the Courts

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- 8:30 Financial Investigation: Fundamentals
- 10:00 Financial Investigation: Document Analysis I
- 11:30 Financial Investigation: Document Analysis II
- 1:00 Financial Investigation: Organizations
- 2:30 Challenges and Possibilities Facing the Courts

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- 10:00 IT Talk (Feb. 2006)
- 10:30 The Judiciary After Katrina
- 12:00 Procedures for Procuring Contract Ct. Interpreter Serv.
- 12:30 Effective IT Strategic Planning: Balancing your Resources
- 1:00 IT Security Spot. (Nov. 2005)
- 1:30 Telework: It's About the "Work" Not the "Commute"
- 2:30 MJSTAR—It Really Works
- 3:00 Access to L'AW Enforcement Systems on your Desktop
- 3:30 Taking the Interpreter's Oath to Heart
- 4:00 The Judiciary After Katrina

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- 9:00 Challenges and Possibilities Facing the Courts
- 11:00 Court to Court (Jan. 2006)
- 11:30 Court to Court (Jan. 2006)
- 12:00 Financial Investigation: Organizations
- 1:30 Leading Change
- 3:00 Court to Court (Jan. 2006)
- 3:30 The Power of Collaborative Teams: Lessons from *Twelve Angry Men*

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- 10:00 Effective IT Strategic Planning: Balancing your Resources
- 10:30 IT Focus (Jan. 2006)
- 11:00 The Judiciary After Katrina
- 12:30 History of Judicial Ethics
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- 1:30 Procedures for Procuring Contract Ct. Interpreter Serv.
- 2:00 MJSTAR—It Really Works
- 2:30 Access to L'AW Enforcement Systems on your Desktop
- 3:00 IT Security Spot. (Nov. 2005)
- 4:00 IT Talk (Feb. 2006)

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- 9:00 Leading in Times of Crisis
- 10:30 Motivating Staff for Optimal Performance
- 12:00 Progress Report: Implementing Monograph 109
- 1:00 Leading Change
- 2:30 Court to Court (Jan. 2006)
- 3:00 Challenges and Possibilities Facing the Courts

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- 10:00 IT Special Report—PACERNet
- 10:30 Access to L'AW Enforcement Systems on your Desktop
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- 12:00 MJSTAR—It Really Works
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- 3:00 Implementing Telework in the Judiciary
- 4:00 Telework: It's About the "Work" Not the "Commute"

Access to Law Enforcement Systems (ATLAS) on your Desktop

- Feb. 3, 4:30 p.m.
- Feb. 6, 12:00 p.m.
- Feb. 17, 10:30 a.m.
- Feb. 21, 11:00 a.m.
- Feb. 27, 4:30 p.m.
- Mar. 3, 3:00 p.m.
- Mar. 13, 12:30 p.m.
- Mar. 17, 2:30 p.m.
- Mar. 20, 4:00 p.m.
- Mar. 27, 4:00 p.m.
- Mar. 28, 11:00 a.m.
- Mar. 31, 10:30 a.m.

Designed primarily for: Probation and pretrial services officers.
Length: 30 mins.

Description: ATLAS is a new system that enables OPPS officers to request and receive NCIC and NLETS data (e.g., rap sheets, drivers licenses) from their desktop computers. This program shows how ATLAS is used in the field and how districts can obtain this capability.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, contact Ron McCandless in the AO Probation and Pretrial Services Technology Division at 202-502-2370 or ron_mccandless@ao.uscourts.gov.

Amistad: The Federal Courts and the Challenge to Slavery

- Feb. 1, 8:30, 9:00 a.m.; 4:00, 4:30 p.m.
- Feb. 2, 12:30 p.m.
- Feb. 8, 12:30 p.m.
- Feb. 9, 12:30 p.m.
- Feb. 15, 2:30 p.m.
- Feb. 22, 2:00, 2:30 p.m.
- Feb. 24, 4:30 p.m.

Designed primarily for: Judges and court employees.
Length: 30 mins.

Description: In 1839 the federal courts became the stage for a drama involving enslaved Africans who led a revolt against their captors and sought to return to their homeland in West Africa. The case of the *Amistad* forced the judiciary to address issues related to the slave trade, the property claims of slaveholders, and the enslaved men's claim of personal liberty. This program uses an extensive selection of historic images and documents to tell the story that culminated with the Supreme Court's decision about the freedom of the Africans from the *Amistad*.

For more information, call Bruce Ragsdale at the FJC at 202-502-4181.

Basics of Employment Discrimination Law for Law Clerks

- Feb. 15, 8:30 a.m.
- Mar. 1, 8:30 a.m.
- Mar. 8, 1:00, 2:00 p.m.
- Mar. 15, 11:30 a.m.
- Mar. 29, 12:30 p.m.

Designed primarily for: Newly appointed law clerks.
Length: 1 hr.

Description: Employment discrimination law is one of the largest and fastest growing segments of the federal court docket. To help incoming law clerks better understand this vital area of the law, the Federal Judicial Center and the American Bar Association's Committee on Labor and Employment Law have gathered five of the nation's top practitioners in the field to explain the issues and questions most likely to arise in employment discrimination litigation. This program covers a broad range of issues, including sexual harassment, disability law, and religious discrimination.

Written materials can be downloaded from the FJC Web site at cwn.fjc.dcn. For more information, contact Rhonda Starks at the FJC at 202-502-4059 or rstarks@fjc.gov.

Challenges and Possibilities Facing the Courts

- Feb. 1, 1:00 p.m.
- Feb. 2, 10:30 a.m.
- Feb. 8, 3:00 p.m.
- Feb. 10, 12:00 p.m.
- Feb. 15, 3:00 p.m.
- Feb. 23, 12:00, 3:00 p.m.
- Mar. 9, 3:00 p.m.
- Mar. 10, 9:00 a.m.
- Mar. 16, 10:30 a.m.
- Mar. 22, 1:00 p.m.
- Mar. 23, 3:00 p.m.
- Mar. 24, 3:00 p.m.
- Mar. 30, 2:30 p.m.

Designed primarily for: Judges, clerks of court, bankruptcy administrators, and bankruptcy court staff.
Length: 2 hrs.

Description: The chairs of three Judicial Conference committees examine a range of significant challenges and issues facing the courts in this session, videotaped at the FJC 2005 Conference for Bankruptcy Clerks, Bankruptcy Administrators, BAP Clerks and Chief Deputies of the U.S. Bankruptcy Courts. Judge J. Rich Leonard (Bankr. E.D. N.C.) moderates the discussion, and the panelists are Judges Marjorie O. Rendell (3d Cir., chair, Administration of the Bankruptcy System), W. Royal Furgeson, Jr. (W.D. Tex., chair, Judicial Resources), and John R. Tunheim (D. Minn., chair, Court Administration and Case Management).

The program also includes Judge Rendell's remarks prior to the panel.

For more information, contact Judy Roberts at the FJC at 202-502-4120 or jroberts@fjc.gov.

The Class Action Fairness Act of 2005: An Overview of Legal and Case Management Issues

Feb. 10, 9:00 a.m.
 Feb. 22, 8:30 a.m.
 Mar. 1, 11:00 a.m.; 4:00 p.m.
 Mar. 8, 3:00, 4:00 p.m.
 Mar. 15, 8:30 a.m.
 Mar. 22, 10:30 a.m.

Designed primarily for: District and magistrate judges.
Length: 1 hr.

Description: The Class Action Fairness Act of 2005 (CAFA), which became law in February, contains provisions designed to increase the number of class action lawsuits filed in and removed to the federal district courts. Center Director Barbara J. Rothstein (W.D. Wash.) leads a discussion of the major provisions of the Act, with particular emphasis on those expanding district court diversity jurisdiction in interstate class action cases and facilitating removal of such cases from state to federal court. Panelists are Elizabeth J. Cabraser, partner at Lieff Cabraser Heimann & Bernstein LLP, specializing in class action litigation on behalf of plaintiffs; John Beisner, a partner at O'Melveny & Myers LLP, specializing in the defense of class action cases; and Professor Jay Tidmarsh, Notre Dame School of Law, a former Department of Justice attorney in the Torts Division with extensive experience in complex civil litigation.

In addition, the panel addresses the provisions of CAFA governing settlement and attorney fees, examines the discovery, choice of law, and class certification issues posed by the Act, and considers the extent to which recently amended Federal Rule of Civil Procedure 23 addresses the fairness concerns reflected in the Act. Finally, the panel discusses "best practices" for managing class action cases in the district courts.

Written materials can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Rhonda Starks at the FJC at 202-502-4059 or rstarks@fjc.gov. This program is also available via streaming video on the FJC Web site.

CM/ECF Attorney Training: Two Courts' Techniques

Feb. 2, 10:00 a.m.
 Feb. 10, 11:00 a.m.
 Feb. 23, 10:00 a.m.
 Mar. 16, 10:00 a.m.

Designed primarily for: All judiciary employees.
Length: 24 mins.

Description: Courts handle the challenge of training attorneys and their staffs to use CM/ECF in a variety of ways: some require training while others leave it up to attorneys to learn on their own, using on-line materials. This program, consisting of two segments that originally aired on *Court to Court*, examines two different approaches to CM/ECF training—one used by a district court (S.D. Ind.) and one used by a bankruptcy court (W.D. Ky.).

For more information, contact David Kolm at the FJC at 202-502-4229 or dkolm@fjc.gov.

CM/ECF: The Court to Court Collection

Feb. 2, 9:00 a.m.
 Feb. 16, 4:00 p.m.
 Feb. 23, 8:30 a.m.
 Mar. 2, 3:30 p.m.
 Mar. 16, 9:00 a.m.

Designed primarily for: All judiciary employees.
Length: 40 mins.

Description: This program is a selection of previous *Court to Court* segments relating specifically to CM/ECF. *Court to Court* meets with three district courts (W.D. Mo., N.D. Ohio, N.D. Cal.) and two bankruptcy courts (S.D.N.Y., W.D.N.C.) during the early stages of their CM/ECF implementation. Judges, court staff, and attorneys describe what they've done to make the transition from paper to electronic files. The courts' experiences cover everything from the fear of change to training attorneys.

For more information, contact David Kolm at the FJC at 202-502-4229 or dkolm@fjc.gov.

CM/ECF Staff Training: Two Courts' Experiences

Feb. 2, 8:30 a.m.
 Feb. 10, 11:30 a.m.
 Feb. 23, 9:30 a.m.
 Mar. 2, 3:00 p.m.
 Mar. 16, 8:30 a.m.

Designed primarily for: All judiciary employees.
Length: 30 mins.

Description: Staff training for CM/ECF requires time and energy, sometimes more than expected. Staff from a bankruptcy court (D. Wyo.) and a district court (D. Neb.), both of which recently converted to CM/ECF, share their experiences with training. They offer insights into dealing with fear factors, how and when to begin training, coping with existing work while training, and the value of mentor courts. We hear from docket clerks, supervisors, systems staff, project managers, and clerks of court.

For more information, contact David Kolm at the FJC at 202-502-4229 or dkolm@fjc.gov.

Court Forum: Putting Performance Management to Work

Mar. 2, 11:00 a.m.

Designed primarily for: Supervisors and managers.
Length: 1 hr. 30 mins.

Description: How do you manage performance in your court unit? Do you measure the performance of individuals, teams, work units, and the court unit? In this program, a panel of court administrators describe their performance management and measurement practices. The program also covers managing performance during difficult times.

This program may be used for 1.5 hours of group training credit in the Supervisors' Development Program. For more information, call Michele Squires or Joy Richardson at the FJC at 202-502-4102 or 4105.



Court Forum: Succession Planning for Supervisors and Managers

Feb. 23, 10:30 a.m.

Mar. 2, 9:30 a.m.

Designed primarily for: Supervisors and managers.

Length: 1 hr. 30 mins.

Description: Succession planning is a strategy for ensuring systematic and orderly succession of leadership within an organization. While traditionally referring to planning for leadership at the unit executive level, today succession planning refers to leadership at all levels. This program provides a framework for developing a succession plan. It covers three major components of succession planning: leadership development, knowledge management, and change management. Court managers share effective practices they have implemented.

This program may be used for 1.5 hours of group training credit in the Supervisors' Development Program. For more information, contact Michele Squires or Joy Richardson at the FJC at 202-502-4102 or 4105 or jrichard@fjc.gov.

Court to Court (Jan. 2006)

Feb. 2, 3:00, 3:30 p.m.

Feb. 9, 8:30, 9:00 a.m.; 2:30, 4:00, 4:30 p.m.

Feb. 10, 4:00, 4:30 p.m.

Feb. 16, 3:00, 3:30 p.m.

Feb. 23, 2:00, 2:30 p.m.

Feb. 24, 9:00, 9:30 a.m.

Mar. 2, 8:30, 9:00 a.m.

Mar. 10, 11:00, 11:30 a.m.; 3:00 p.m.

Mar. 16, 2:30, 3:00, 3:30 p.m.

Mar. 24, 2:30 p.m.

Designed primarily for: All judiciary employees.

Length: 30 mins.

Description: Court history projects can do far more than simply document dates and names. We visit the Eighth Circuit Library in St. Louis, Missouri, and hear from a branch librarian in Fargo, North Dakota, to learn how they have created multi-faceted history projects that preserve and display the rich heritage of the federal courts.

Everyone is interested in hard "cash," but "Words To Know" tackles the more ethereal computer term "cache" and also explains how group dynamics can be used for "action learning."

Employee motivation takes many forms in courts across the country. We take a look at some novel approaches developed by the Bankruptcy Court for the District of Rhode Island, including non-job-specific activities for staff and making work-related training easily accessible—even in the court's gym.

For more information, contact David Kolm at the FJC at 202-502-4229 or dkolm@fjc.gov.

New from the AO

Effective IT Strategic Planning: Balancing your Resources

Feb. 14, 2:00 p.m.

Feb. 17, 10:00 a.m.

Feb. 21, 3:00 p.m.

Feb. 27, 11:30 a.m.

Mar. 3, 12:30 p.m.

Mar. 6, 11:00 a.m.

Mar. 7, 4:30 p.m.

Mar. 14, 2:30 p.m.

Mar. 17, 10:00 a.m.

Mar. 20, 4:30 p.m.

Mar. 21, 10:30 a.m.

Mar. 28, 1:30 p.m.

Mar. 31, 11:00 a.m.

Designed primarily for: Judges, court unit executives, and court automation managers.

Length: 30 mins.

Description: Strategic planning is a key ingredient to the success of an information technology program. In this program court unit executives and court automation managers discuss their strategic plans and how they are used to manage scarce resources.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Nancy Holland in the AO Systems Deployment and Support Division at 202-502-2697.

Financial Investigation: Document Analysis I

Program 2 in the series

Feb. 9, 11:00 a.m.

Mar. 30, 10:00 a.m.

Designed primarily for: Probation officers.

Length: 1 hr. 30 mins.

Description: This program builds upon the information presented in *Financial Investigation: Fundamentals*. Officers with financial investigation expertise explain how to use tax returns and related documents to verify offenders' net worth and monthly cash flow statements and determine appropriate supervision strategies. Before watching this program viewers may wish to familiarize themselves with the *Financial Investigation Desk Reference for U.S. Probation and Pretrial Services Officers (3d ed.)* and the FJTN program, *Special Needs Offenders: White-Collar Crime*, available through the FJC Resource Catalog at <http://cwn.fjc.dcn>; as well as *Monograph 114: Criminal Monetary Penalties*.

The participant guide can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Sherman at the FJC at 202-502-4119 or msherman@fjc.gov, or Lorraine Nue at 202-502-4116 or lnue@fjc.gov.

Financial Investigation: Document Analysis II

Program 3 in the series

Feb. 16, 10:00 a.m.

Mar. 30, 11:30 a.m.

Designed primarily for: Probation officers.

Length: 1 hr. 30 mins.

Description: This program builds upon the information presented in *Financial Investigation: Fundamentals* and *Financial Investigation: Document Analysis I*. Officers with financial investigation expertise explain how to use tax returns to verify offenders' net worth and monthly cash flow statements, and how to determine appropriate supervision strategies. Before watching this program, viewers should familiarize themselves with the *Financial Investigation Desk Reference for U.S. Probation and Pretrial Services Officers (3d ed.)* and *Monograph 114: Criminal Monetary Penalties*, as well as the FJTN programs *Financial Investigation: Fundamentals*, *Financial Investigation: Document Analysis I*, and *Special Needs Offenders: White-Collar Crime*. The Desk Reference and FJTN programs can be ordered through the FJC Resource Catalog on the FJC Web site at <http://cwn.fjc.dcn>.

The participant guide can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Sherman at the FJC at 202-502-4119 or msherman@fjc.gov, or Lorraine Nue at 202-502-4116 or lnue@fjc.gov.

Financial Investigation: Fundamentals

Program 1 in the series

Feb. 9, 9:30 a.m.

Mar. 30, 8:30 a.m.

Designed primarily for: Probation officers.

Length: 1 hr. 30 mins.

Description: This program explains the basic principles and terminology of financial investigation. It examines the forms and techniques used to obtain an offender's financial information and assess his or her situation in the presentence and supervision contexts. Before watching this program, viewers should familiarize themselves with *Monograph 114: Criminal Monetary Penalties* and the *Financial Investigation Desk Reference for U.S. Probation and Pretrial Services Officers (3d ed.)*, as well as the FJTN program, *Implementing Monograph 114*. The latter two items are available through the FJC Resource Catalog at <http://cwn.fjc.dcn>.

The participant guide can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Sherman at the FJC at 202-502-4119 or msherman@fjc.gov, or Lorraine Nue at 202-502-4116 or lnue@fjc.gov.

Financial Investigation: Organizations

Program 4 in the series

Feb. 16, 11:30 a.m.

Mar. 10, 12:00 p.m.

Mar. 30, 1:00 p.m.

Designed primarily for: Probation officers.

Length: 1 hr. 30 mins.

Description: This program builds upon information contained in *Financial Investigation: Fundamentals*, *Financial Investigation: Document Analysis I*, and *Financial Investigation: Docu-*

ment Analysis II. Officers with financial investigation expertise will explain how to use tax returns from a business and other information to verify offenders' net worth and monthly cash flow and determine appropriate supervision strategies. Investigation of organizational offenders will also be discussed. Before watching this broadcast, viewers should familiarize themselves with the *Financial Investigation Desk Reference for U.S. Probation and Pretrial Services Officers (3d edition)* and *Monograph 114: Criminal Monetary Penalties*, as well as the FJTN programs *Financial Investigation: Fundamentals*, *Financial Investigation: Document Analysis I*, *Financial Investigation: Document Analysis II*, and *Special Needs Offenders: White-collar Crime*. The Desk Reference and FJTN programs are available through the FJC Resource Catalog at <http://cwn.fjc.dcn>.

The participant guide can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Sherman at 202-502-4119 or msherman@fjc.gov, or Lorraine Nue at 202-502-4116 or lnue@fjc.gov.

FJTN News Update

Designed primarily for: Judges and court staff.

Length: 2-5 mins.

Description: *FJTN News Update* highlights news events and policy changes of interest to the federal judiciary. It airs throughout the FJTN broadcast day, appearing either before or after a program.

For more information, call Cary Casola in the AO Office of Public Affairs at 202-502-2600.

Habeas Corpus in Alien Removal Cases

Feb. 1, 9:30 a.m.

Mar. 22, 11:30 a.m.

Feb. 22, 11:30 a.m.

Mar. 29, 3:30 p.m.

Mar. 1, 9:30 a.m.

Designed primarily for: Judges, staff attorneys, and law clerks.

Length: 1 hr. 30 mins. (approx.)

Description: The federal courts are encountering an increasing number of cases involving the habeas corpus rights of immigrants and undocumented aliens, especially in the border states. Judge Royal Ferguson (W.D. Tex.) leads a panel of experts in a discussion of the statutes, Supreme Court decisions, and recent courts of appeals and district court decisions that have redefined the rights of aliens the government is seeking to remove from the United States.

After an overview of the removal process, including definitions of relevant terms and concepts from immigration law, a series of discussions focuses on the scope of district court habeas corpus jurisdiction in removal cases and the statutory limitations on direct judicial review of such cases in the courts of appeals. Panelists include Chief Judge Marilyn Huff (S.D. Cal.), Professor Gerald I. Neuman, Columbia Law School, Alison Igoe, an attorney in the Office of Immigration Litigation at the U.S. Department of Justice, and immigration law practitioner Edward Duffy, a partner at Ritzert & Leyton, P.C.

Written materials can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Rhonda Starks at the FJC at 202-502-4059 or rstarks@fjc.gov.

Hague Convention on the Civil Aspects of International Child Abduction

Feb. 1, 11:00 a.m.
 Feb. 8, 1:00 p.m.
 Feb. 10, 2:00 p.m.
 Feb. 22, 9:30 a.m.; 3:00 p.m.
 Mar. 8, 8:30 a.m.
 Mar. 15, 9:30 a.m.
 Mar. 22, 8:30 a.m.
 Mar. 29, 1:30 p.m.

Designed primarily for: Judges.

Length: 1 hr. 50 mins.

Description: The Hague Convention on the Civil Aspects of International Child Abduction provides a process for returning children who have been abducted by a parent so that the other parent's custody rights can be legally protected. While state and federal courts have concurrent jurisdiction over these cases, an increasing number of cases are being heard in federal courts.

This program examines the Convention, the enabling legislation, and the case law that has interpreted both. The faculty includes Judge Sandra Lynch (1st Cir.), Judge Sonia Sotomayor (2d Cir.), Judge Sidney Stein (S.D.N.Y.), Judge James Garbolino (Superior Court, Placer County, Cal.), Justice Jacques Chamberland (Quebec Court of Appeal, Canada), Professor Linda Silberman of the NYU Law School, and Michelle Bernier-Toth of the U.S. Department of State.

Written materials can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Rhonda Starks at the FJC at 202-502-4059 or rstarks@fjc.gov. The program is also available via streaming video on the FJC Web site at <http://cwn.fjc.dcn>.

History of Judicial Ethics

Feb. 3, 11:00 a.m.
 Feb. 7, 3:00 p.m.
 Feb. 13, 3:30 p.m.
 Feb. 17, 12:00 p.m.
 Feb. 21, 3:30 p.m.
 Feb. 27, 3:30 p.m.
 Mar. 6, 2:30 p.m.
 Mar. 13, 1:30 p.m.
 Mar. 17, 12:30 p.m.
 Mar. 20, 12:30 p.m.
 Mar. 21, 4:00 p.m.

Designed primarily for: Judges and court staff.

Length: 30 mins.

Description: Explore the origins of judicial ethics from the beginning of civilization to the present. Judge Peter Bowie (Bankr. S.D. Cal.), a former member of the Judicial Conference Committee on Codes of Conduct, leads a thought-provoking journey through the evolution of judicial ethics. Judge Bowie examines the challenge of balancing the needs of the judicial institution with the individual rights of serving on the bench.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Cary Casola in the AO Office of Public Affairs at 202-502-2600.

Implementing Telework in the Judiciary: Successful Strategic Techniques and Tools

Feb. 6, 1:00 p.m.
 Feb. 13, 12:30 p.m.
 Feb. 14, 11:30 a.m.
 Feb. 28, 10:30 a.m.
 Mar. 14, 12:00 p.m.
 Mar. 31, 3:00 p.m.

Designed primarily for: Judges, court unit executives, and judiciary employees.

Length: 1 hr.

Description: AO Director Mecham and Congressman Frank Wolf have been enlisted to kick off this strategic program, which defines telework, discusses the recent telework legislation, and explains the judiciary telework policy. Panelists talk about the importance of telework policies and agreements. Eligibility guidelines for defining positions and employees suitable for telework as well as organizational benefits of telework are shared. The program also features successful judiciary telework programs and examines lessons learned from court unit executives who are running successful judiciary telework programs.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, contact Beckie Bates at the AO Office of Human Resources at 703-295-1628 or Beckie_Bates@ao.uscourts.gov.

Implementing the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005: An Overview for Judges, Staff Attorneys and Law Clerks

Feb. 8, 8:30 a.m.
 Feb. 15, 1:00 p.m.
 Mar. 1, 12:00 p.m.
 Mar. 15, 12:30 p.m.
 Mar. 22, 3:00 p.m.
 Mar. 29, 8:30 a.m.

Designed primarily for: Bankruptcy judges, staff attorneys, and law clerks.

Length: 1 hr. 30 mins.

Description: The Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 made substantial changes to Title 11 of the U.S. Code and the bankruptcy system nationally, and represents the first major overhaul of the nation's bankruptcy laws in 27 years.

This program highlights the changes brought about by the Act and identifies questions judges face. It has two main segments: one on consumer issues and the other on business issues. Judge A. Thomas Small (Bankr. E.D. N.C.) moderates the program. The panelists are Bankruptcy Judges James Haines (D. Me.), Bruce Markell (D. Nev.), Elizabeth Perris (D. Or.), James Walker (M.D. and S.D. Ga.), and Eugene Wedoff (N.D. Ill.).

Written materials and information for use in applying for CLE can be downloaded from the FJC intranet site at <http://cwn.fjc.dcn/newweb/jnetweb.nsf/pages/655>. For more information, contact Rhonda Starks at the FJC at 202-502-4059 or rstarks@fjc.gov. This program is also available via streaming video on the FJC Web site at <http://cwn.fjc.dcn>.

Implementing the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005: Business Bankruptcy

Feb. 8, 10:00 a.m.
 Feb. 15, 10:30 a.m.
 Mar. 1, 1:30 p.m.
 Mar. 8, 10:30 a.m.
 Mar. 15, 2:00 p.m.
 Mar. 29, 10:00 a.m.

Designed primarily for: Bankruptcy judges, staff attorneys, and law clerks.

Length: 1 hr.

Implementing the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005: Consumer Bankruptcy

Feb. 8, 11:00 a.m.
 Feb. 15, 11:30 a.m.
 Mar. 1, 2:30 p.m.
 Mar. 8, 11:30 a.m.
 Mar. 15, 3:00 p.m.
 Mar. 29, 11:00 a.m.

Designed primarily for: Bankruptcy judges, staff attorneys, and law clerks.

Length: 1 hr. 30 mins.

Description: The Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 is the first major overhaul of the nation's bankruptcy laws in 27 years. These two programs supplement information in the FJTN program, *Implementing the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005: An Overview for Judges, Staff Attorneys, and Law Clerks*. They include an update on the development of interim rules and forms, and an in-depth examination of some of the changes judges will face. Judge A. Thomas Small (Bankr. E.D. N.C.) moderates the discussion with panelists Kenneth Klee, law professor at UCLA, and Judge Susan Sonderby (Bankr. N.D. Ill.) in the *Business Bankruptcy* program; and panelists Judges William H. Brown (Bankr. W.D. Tenn.) and Eugene Wedoff (Bankr. N.D. Ill.) in the *Consumer Bankruptcy* program.

Written materials and information for use in applying for CLE can be downloaded from the FJC intranet site at <http://cwn.fjc.dcn>. For more information, contact Rhonda Starks at the FJC at 202-502-4059 or rstarks@fjc.gov. These programs are also available via streaming video on the FJC Web site.

IT Focus (Jan. 2006)

Feb. 3, 10:00 a.m.
 Feb. 6, 10:30 a.m.
 Feb. 7, 3:30 p.m.
 Feb. 13, 4:30 p.m.
 Feb. 17, 2:30 p.m.
 Feb. 21, 2:30 p.m.
 Feb. 27, 12:30 p.m.
 Feb. 28, 2:30 p.m.
 Mar. 6, 1:00 p.m.
 Mar. 7, 2:30 p.m.
 Mar. 13, 4:30 p.m.
 Mar. 14, 2:00 p.m.
 Mar. 17, 10:30 a.m.
 Mar. 20, 3:00 p.m.
 Mar. 21, 11:00 a.m.
 Mar. 27, 2:30 p.m.
 Mar. 31, 1:00 p.m.

Designed primarily for: All court staff.

Length: 30 mins.

Description: An update on the shared file server project, including the PACTS proof of concept, and an overview of the judiciary's IT program are among the topics covered in this program.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Nancy Holland in the AO Systems Deployment and Support Division at 202-502-2697.

IT Security Spotlight (Nov. 2005)

Feb. 3, 2:00 p.m.
 Feb. 6, 10:00 a.m.
 Feb. 14, 2:30 p.m.
 Feb. 17, 11:00 a.m.
 Feb. 21, 2:00 p.m.
 Feb. 27, 4:00 p.m.
 Mar. 3, 1:00 p.m.
 Mar. 7, 10:30 a.m.
 Mar. 14, 4:00 p.m.
 Mar. 17, 3:00 p.m.
 Mar. 20, 11:30 a.m.
 Mar. 21, 3:00 p.m.
 Mar. 27, 12:30 p.m.
 Mar. 31, 2:30 p.m.

Designed primarily for: All judiciary employees.

Length: 30 mins.

Description: As one of a regular series of programs from the AO's Information Technology Security Office (ITSO), this edition of IT Security Spotlight explains why IT security has become increasingly important in the judiciary. The key issues that IT security needs to focus on—confidentiality, integrity, and availability of systems and information—are described. ITSO staff also address the question of information sensitivity, the type of information that is sensitive, and the wide variety of threats (both natural and man-made) that information must be protected from.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Nancy Holland in the AO Systems Deployment and Support Division at 202-502-2697.

IT Special Report—National Gateways Update

- Feb. 3, 3:30 p.m.
- Feb. 6, 3:30 p.m.
- Feb. 13, 10:00 a.m.
- Feb. 21, 11:30 a.m.
- Feb. 27, 2:00 p.m.
- Mar. 6, 3:00 p.m.
- Mar. 13, 10:00 a.m.
- Mar. 14, 3:30 p.m.
- Mar. 21, 10:00 a.m.
- Mar. 28, 10:00 a.m.

Designed primarily for: Systems staff.

Length: 30 mins.

Description: Viewers are briefed on a variety of current network management issues, including how the AO and the courts are managing increased bandwidth requirements, and future plans for the DCN and the gateways.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Nancy Holland in the AO Systems Deployment and Support Division at 202-502-2697.

**New edition from the AO
IT Special Report—PACERNet**

- Mar. 28, 2:00 p.m. **LIVE**
- Mar. 31, 10:00 a.m.

Designed primarily for: Court unit executives and court technical staff.

Length: 30 mins.

Description: PACERNet is the largest e-commerce network in the nation. The network was developed in 1998 and its pilot program was tested in Ohio. Today, PACERNet is an everyday tool for courts nationwide. The network provides online information so that users can track various cases and access dockets from virtually anywhere in the U.S. It is also a tool for the AO to communicate new legislation and compliance issues to courts and their staff. This program describes how the system grew, reminds users of best business practices, and explains emerging security issues.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Nancy Holland in the AO Systems Deployment and Support Division at 202-502-2697.

New edition from the AO

IT Talk (Feb. 2006)

- Feb. 28, 2:00 p.m. **LIVE**
- Mar. 3, 10:00 a.m.
- Mar. 6, 1:30 p.m.
- Mar. 7, 12:30 p.m.
- Mar. 13, 12:00 p.m.
- Mar. 17, 4:00 p.m.
- Mar. 20, 3:30 p.m.
- Mar. 21, 1:00 p.m.
- Mar. 27, 12:00 p.m.

Designed primarily for: Court unit executives and court technical staff.

Length: 30 mins.

Description: The judiciary will be moving to a new government-wide telecommunications contract for its long-distance telephone service. With advance planning, court units will be able to move to the new GSA contract with a minimum of disruption. This program will outline the next critical steps in the transition process. In addition, the Administrative Office is continually enhancing the national gateways. Watch this program to learn more about router upgrades.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Nancy Holland in the AO Systems Deployment and Support Division at 202-502-2697.

The Judiciary After Katrina

- Feb. 6, 4:00 p.m.
- Feb. 7, 10:00 a.m.; 1:00 p.m.
- Feb. 13, 10:30 a.m.; 2:30 p.m.
- Feb. 14, 10:00 a.m.; 3:30 p.m.
- Feb. 17, 1:30 p.m.
- Feb. 21, 1:00 p.m.
- Feb. 27, 10:00 a.m.; 2:30 p.m.
- Feb. 28, 12:30 p.m.
- Mar. 3, 10:30 a.m.; 4:00 p.m.
- Mar. 6, 10:00 a.m.
- Mar. 7, 11:00 a.m.; 3:30 p.m.
- Mar. 13, 10:30 a.m.; 3:00 p.m.
- Mar. 14, 10:30 a.m.
- Mar. 17, 11:00 a.m.
- Mar. 20, 10:00 a.m.; 1:30 p.m.
- Mar. 21, 2:00 p.m.
- Mar. 27, 10:00 a.m.; 3:00 p.m.
- Mar. 28, 12:00, 3:30 p.m.
- Mar. 31, 1:30 p.m.

Designed primarily for: All judiciary employees, particularly those with COOP responsibilities.

Length: 1 hr.

Description: Hurricane Katrina devastated the Gulf Region. Learn how the court units in this region managed their disaster recovery efforts. In addition to describing the storm's impact on the work of their court and on their staff, impacted judges and court managers discuss the value of COOP and the lessons they learned from their experience. Members of the Judiciary Emergency Response Team also describe the disaster recovery services provided to courts and review the steps that judges and court staff need to take to prepare for emergencies.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call William Lehman in the AO Judiciary Emergency Preparedness Office at 202-502-1200.

Justice Depends on You: Working for the Federal Courts

Mar. 2, 12:30 p.m.

Mar. 16, 12:30 p.m.

Designed primarily for: All judicial employees.

Length: 20 mins.

Description: Court staff make major and indispensable contributions to the federal judiciary every day. What makes judicial employees different from other government workers? Through the words of court staff and judges, this program explains how judicial employees' day-to-day work helps the courts protect Constitutional rights and administer justice.

For more information, contact Judy Roberts at the FJC at 202-502-4120 or jroberts@fjc.gov.

Leadership for Change: Creating Winning Streaks (Targeted Learning Corporation)

Feb. 2, 1:00 p.m.

Feb. 16, 1:00 p.m.

Mar. 2, 1:00 p.m.

Mar. 23, 1:00 p.m.

Designed primarily for: First line supervisors, middle-level managers, court executives, and chief judges.

Length: 1 hr. 35 mins.

Description: This program features Harvard Business School Professor Rosabeth Moss Kanter, a widely acclaimed speaker and author on organizational change. In this interactive broadcast, Kanter explores the importance of confidence to leadership success, a theme developed in her recent book entitled *Confidence: How Winning Streaks and Losing Streaks Begin and End*.

Viewers will learn how change agents build confidence in themselves and in others; the three cornerstones of confidence and effective change—accountability, collaboration, and initiative; the importance of “kaleidoscope thinking” in leading change.

Participants will receive 1.5 hours of group training credit in the Supervisors' Development Program. For more information, contact Michael Siegel at 202-502-4107 or mesiegel@fjc.gov, or Michele Squires at 202-502-4102 or msquires@fjc.gov.

Leadership Lessons from Recent U.S. Presidents

Feb. 16, 8:30 a.m.

Mar. 23, 11:30 a.m.

Designed primarily for: First-line supervisors, middle-level managers, court executives, and chief judges; participants in the Center's Leadership Development Programs and Mid-Level Managers Workshops.

Length: 1 hr. 30 mins.

Description: Michael Siegel, senior education specialist at the FJC, describes leadership “lessons” from the administrations of Presidents Carter, Reagan, and George Bush, Sr. He uses the presidency as a model to illustrate four essential components of effective leadership: policy (vision), politics (strategy), structure (management), and process (decision-making). Court executives Betsy Paret, clerk (E.D. Va.) and Ted Johnson, chief, probation and pretrial services (W.D. Pa.), discuss the applica-

tion of these leadership lessons to challenges they face in the judiciary. Mark Maggio of the FJC moderates the program.

Participants will receive 1.5 hours of group training credit in the Supervisors' Development Program. For more information, contact Michael Siegel at 202-502-4107 or mesiegel@fjc.gov, or Michele Squires at 202-502-4102 or msquires@fjc.gov.

Leading Change (Targeted Learning Corporation)

Feb. 9, 1:00 p.m.

Mar. 10, 1:30 p.m.

Mar. 16, 1:00 p.m.

Mar. 24, 1:00 p.m.

Designed primarily for: First-line supervisors, middle-level managers, court executives, and chief judges.

Length: 1 hr. 30 mins.

Description: This program features Frances Hesselbein, a widely acclaimed leader and a speaker on organizational change. Currently the Chairman of the Board of Governors of the Leader-to-Leader Institute, Hesselbein previously served as the Chief Executive Officer of the Girl Scouts of America, and received the presidential Medal of Freedom in 1998. In this program Hesselbein describes the profound change effort she led at The Girl Scouts as well as general principles of leadership during periods of organizational transformation.

Viewers may download a note-taking guide from the FJC Web site at <http://cwn.fjc.dcn>. Participants will receive 1.5 hours of group training credit in the Supervisors' Development Program. For more information, contact Michael Siegel at 202-502-4107 or mesiegel@fjc.gov, or Michele Squires at 202-502-4102 or msquires@fjc.gov.

Leading in Times of Crisis

Mar. 24, 9:00 a.m.

Designed primarily for: Court managers and staff.

Length: 1 hr. 30 mins.

Description: After the tragic events of Sept. 11, 2001, many court managers have a new sense of urgency and commitment to their roles as leaders. This program features interviews with Kathleen Farrell, clerk, and Vito Genna, chief deputy (Bankr. S.D.N.Y.), and Sherri R. Carter, clerk, and Allen Leslien, chief deputy (C.D. Cal.), who have led their employees through crises. It also includes a panel discussion with Karen Milton, circuit executive (2d Cir.); Ralph L. DeLoach, clerk (D. Kan.); Frank Schwartz, chief probation officer (S.D. Fla.); and FJC staff on strategies for emergency preparedness planning and operations. Bill Lehman, deputy assistant director of the AO Office of Facilities and Security, provides guidance on Continuity of Operations Plans (COOP) and resources for disaster assistance.

This program may be used for 1.5 hours of group training credit in the Supervisors' Development Program. Participant materials can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Michael Siegel at 202-502-4107 or mesiegel@fjc.gov, or Michele Squires at 202-502-4102 or msquires@fjc.gov.

Managing Upset Customers: Listen! Listen! Listen!

Mar. 23, 8:30 a.m.

Designed primarily for: Court personnel and court training specialists.

Length: 1 hr. 30 mins.

Description: This program identifies reasons why court customers may get upset and demonstrates a proven communication method—active listening—that helps courts understand what customers want in order to help resolve their concerns.

Written materials may be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Phyllis Drum at the FJC at 202-502-4134 or pdrum@fjc.gov.

Mediation and Case Management: Do's and Don'ts on the Way to Successful Mediation

Mar. 23, 10:00 a.m.

Designed primarily for: Judges, settlement judges, mediators, clerks of court, ADR administrators, and interested staff.

Length: 1 hr. 30 mins.

Description: Judges and others explore the relationship between mediation and case management—specifically what judges need to know to use mediation effectively. Topics include the types of cases that should be referred to mediation; how and when to make a referral; how discovery and summary judgment fit into the picture; how much authority the mediator should be given; and signs that the mediation process has reached the limits of its usefulness in a case.

Written materials may be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Bob Fagan at the FJC at 202-502-4123 or bfagan@fjc.gov.

MJSTAR—It Really Works: Views from the Courts

Feb. 3, 4:00 p.m.

Feb. 6, 3:00 p.m.

Feb. 7, 12:00 p.m.

Feb. 13, 4:00 p.m.

Feb. 17, 3:00 p.m.

Feb. 21, 10:30 a.m.

Feb. 28, 10:00 a.m.

Mar. 3, 2:30 p.m.

Mar. 6, 2:00 p.m.

Mar. 7, 10:00 a.m.

Mar. 13, 4:00 p.m.

Mar. 17, 2:00 p.m.

Mar. 20, 11:00 a.m.

Mar. 27, 4:30 p.m.

Mar. 31, 12:00 p.m.

Designed primarily for: Magistrate judges, magistrate judges' chambers staff, and clerk's office staff.

Length: 30 mins.

Description: This program discusses the benefits of MJSTAR and recent experiences of courts using it. It features interviews with magistrate judges and staff in the District of Kansas and the District of New Jersey. MJSTAR is an automated function within the district CM/ECF system that collects magistrate judge workload statistics directly from the court's case management

data. It replaces the outdated manual system of collecting statistics through the JS 43 form, "U.S. Magistrate Judge Monthly Report." To date, 16 of the 93 district courts that have magistrate judges have "gone live" on MJSTAR and are submitting magistrate judge workload statistics through MJSTAR.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, contact Douglas Lee or Pepper van Noppen at the AO (202) 502-1830, or Douglas_Lee@ao.uscourts.gov or Pepper_van_Noppen@ao.uscourts.gov.

Motivating Staff for Optimal Performance

Mar. 24, 10:30 a.m.

Designed primarily for: Supervisors.

Length: 1 hr. 30 mins.

Description: Are your staff members performing at peak levels? Are they motivated to do their best work? This interactive program shows supervisors how to create and maintain a motivating work climate that encourages high levels of productivity. It covers factors that influence employee motivation, such as individual needs, career levels, and generational differences. The program also explores ways to provide recognition, growth, and development opportunities for employees.

This program may be used for 1.5 hours of group training credit in the Supervisors' Development Program. For more information, contact Joy Richardson at the FJC at 202-502-4105 or jrichard@fjc.gov.

The Power of Collaborative Teams: Lessons from Twelve Angry Men

Mar. 10, 3:30 p.m.

Designed primarily for: Court managers and supervisors; court staff who work in team-based management structures; graduates of the FJC's leadership development programs and executive institutes.

Length: 1 hr. 30 mins.

Description: This program combines narrated excerpts from the film *Twelve Angry Men* with a focused discussion of building and sustaining collaborative work teams in the courts. Michael Siegel, senior education specialist at the FJC, interviews court managers about how court leaders can learn from the dynamics of jury deliberations as portrayed in *Twelve Angry Men*. These interviews address how to encourage inquiry as a team decision-making tool; foster an environment of openness and trust in court decision-making groups; take measures to assure equality among team members; minimize the negative effects of "pulling rank"; and use conflict and diversity of thought to help groups make better decisions.

Participants will receive 1.5 hours of group training credit in the Supervisors' Development Program. For more information, contact Michael Siegel at 202-502-4107 or mesiegel@fjc.gov, or Michele Squires at 202-502-4102 or msquires@fjc.gov.

Procedures for Procuring Contract Court Interpreter Services

Feb. 3, 1:30 p.m. Mar. 7, 1:30 p.m.
 Feb. 7, 2:30 p.m. Mar. 13, 1:00 p.m.
 Feb. 13, 12:00 p.m. Mar. 17, 1:30 p.m.
 Feb. 21, 12:00 p.m. Mar. 21, 1:30 p.m.
 Feb. 28, 4:30 p.m. Mar. 28, 11:30 a.m.
 Mar. 3, 12:00 p.m.

Designed primarily for: Court staff with court interpreter responsibilities.

Length: 21 mins.

Description: This program introduces new procedures that will help court staff streamline and standardize the procurement of contract court interpreters whenever a court needs the services of an interpreter for non-English-speaking defendants or other participants in court proceedings.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, call Carolyn Kinney in the AO District Court Administration Division at 202-502-1674.

Professional Responsibility: Postsentence Supervision

Feb. 9, 3:00 p.m.
 Mar. 16, 4:00 p.m.

Designed primarily for: Probation officers and managers.

Length: 1 hr.

Description: In this second program examining the probation and pretrial services Charter for Excellence, a probation officer, former federal offender, and mental health treatment provider discuss the dynamics of the supervision relationship, specifically those relating to the challenges officers face in meeting key aspects of the charter. Viewers should be familiar with the Charter for Excellence and the Center's April 2003 FJTN program *Professional Responsibility in U.S. Probation and Pretrial Services*, both available from the FJC Resource Catalog at <http://cwn.fjc.dcn>.

Written materials can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Sherman at the FJC at 202-502-4119 or msherman@fjc.gov.

Progress Report: Implementing Monograph 109

Feb. 2, 4:00 p.m.
 Mar. 24, 12:00 p.m.

Designed primarily for: Probation officers, managers, and staff; judges and attorneys interested in this topic.

Length: 1 hr.

Description: Districts have implemented numerous changes to their policies and practices to conform with the revisions to *Monograph 109, the Supervision of Federal Offenders*. While some changes have been relatively easy, others have required a significant commitment of staff time and effort. A panel representing three districts discusses the challenges, solutions, and positive outcomes they have experienced to date. The AO's Office of Probation and Pretrial Services staff answers questions from the field, and provides information on policy updates and the revised district review process.

For more information, contact Kate Lynott at the FJC at 202-502-4115 or klynott@fjc.gov.

Safety Series: Court Staff Safety

Program 6 in the series
 Feb. 24, 2:00 p.m.
 Mar. 9, 12:30 p.m.

Designed primarily for: Court staff, managers and supervisors.

Length: 1 hr. 30 mins.

Description: This program features a panel discussion with managers and staff from district and bankruptcy courts, and probation offices as they respond to taped vignettes of safety incidents common to the federal courts. The vignettes focus on issues regarding mindset, awareness, and suggested safety procedures to better protect court staff. The program also includes a taped interview with a court security specialist at the U.S. Marshals Service.

Written materials may be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Maggio at the FJC at 202-502-4139 or mmaggio@fjc.gov.

Safety Series: Home Contacts

Program 4 in the series
 Feb. 24, 12:30 p.m.
 Mar. 9, 11:00 a.m.

Designed primarily for: District safety specialists, probation and pretrial services officers and their supervisors.

Length: 1 hr. 30 mins.

Description: This program includes a panel discussion with officers as they respond to three video vignettes involving home contacts. The scenarios address working with partners, officer preparation strategies, applied communication skills, and officer practices when dealing with mental health offenders.

Written materials may be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Maggio at the FJC at 202-502-4139 or mmaggio@fjc.gov.

Safety Series: Offenders and Defendants with Mental Disorders

Program 7 in the series
 Feb. 24, 3:30 p.m.
 Mar. 9, 2:00 p.m.

Designed primarily for: Probation and pretrial services officers, supervisors and managers.

Length: 1 hr.

Description: In this program, panelists Richard Feldman, Senior USPO (D. Md.), Matt Faubert, USPO (E.D. Cal.), and Derrick Goddard, Probation and Pretrial Services Administrator, OPPS, analyze taped vignettes of safety incidents involving offenders and defendants with mental health disorders. The program also includes an interview with Terry Childers, retired probation officer (N.D. Ill.), who is now the executive director of Safety First!, the SVP Conditional Release Program for Liberty Healthcare.

Written materials may be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Maggio at the FJC at 202-502-4139 or mmaggio@fjc.gov.

Safety Series: Office Scenarios

Program 3 in the series
 Feb. 24, 11:00 a.m.
 Mar. 9, 9:30 a.m.

Designed primarily for: Probation and pretrial services officers, managers, court staff, and FJC safety trainer-facilitators.

Length: 1 hr. 30 mins.

Description: This program covers offender and defendant behavior in office settings, where many critical incidents occur. Techniques emphasize mindset, decision making, and personal responsibility for safety. Video scenarios, based on actual events, examine interpersonal conflict-management skills and are debriefed by a panel of field practitioners experienced in office safety issues. The panelists identify critical issues and ideas for districts to review and apply locally.

Participant materials can be downloaded from the FJC Web site at <http://cwn.fjc.dcn>. For more information, contact Mark Maggio at the FJC at 202-502-4139 or mmaggio@fjc.gov.

Substance Abuse: Supervising the Alcoholic

Program 13 in the series
 Mar. 9, 8:30 a.m.

Designed primarily for: Probation officers, managers, and staff; judges and attorneys interested in this topic.

Length: 1 hr.

Description: Alcohol abuse and dependence can have devastating and often deadly consequences. Job loss, domestic violence, serious medical problems, and repeated DUIs are just some of the supervision problems officers deal with every day. In this program, a recovering alcoholic tells his story; a therapist discusses advances in treatment; the author of "Partners in Change" describes effective use of Twelve-Step programs; and a line officer provides her insights into what works.

This program qualifies for one continuing education unit. For more information, contact Kate Lynott at the FJC at 202-502-4115 or klynott@fjc.gov.

Taking the Interpreter's Oath to Heart

Feb. 3, 10:30 a.m.	Feb. 28, 4:00 p.m.
Feb. 6, 11:30 a.m.	Mar. 3, 3:30 p.m.
Feb. 7, 2:00 p.m.	Mar. 6, 12:30 p.m.
Feb. 13, 11:30 a.m.	Mar. 14, 10:00 a.m.
Feb. 17, 12:30 p.m.	Mar. 17, 1:00 p.m.
Feb. 21, 10:00 a.m.	Mar. 27, 2:00 p.m.
Feb. 27, 1:00 p.m.	Mar. 31, 11:30 a.m.

Designed primarily for: Court interpreters, judges, court staff.

Length: 30 mins.

Description: By interpreting the testimony of non-English-speaking defendants or witnesses, court interpreters make it possible for judges and juries to impartially evaluate the facts in a case. They also ensure that defendants understand and participate in the proceedings. This program demonstrates what is expected of interpreters in federal court and explains how interpreters perform their task. It describes the legal requirements of interpreters, the importance of the courtroom environment, and explains how to handle specific situations.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, contact David Kolm at the FJC at 202-502-4229 or dkolm@fjc.gov, or call Carolyn Kinney in the AO District Court Administration Division at 202-502-1674.

Telework: It's About the "Work" Not the "Commute"

Feb. 3, 2:30 p.m.
 Feb. 6, 2:00 p.m.
 Feb. 7, 4:00 p.m.
 Feb. 13, 1:30 p.m.
 Feb. 14, 12:30 p.m.
 Feb. 21, 4:00 p.m.
 Feb. 28, 11:30 a.m.
 Mar. 3, 1:30 p.m.
 Mar. 6, 4:00 p.m.
 Mar. 14, 1:00 p.m.
 Mar. 21, 11:30 a.m.
 Mar. 27, 11:00 a.m.
 Mar. 31, 4:00 p.m.

Designed primarily for: Judges, court unit executives, and court managers.

Length: 1 hr.

Description: This second judiciary telework program focuses on criteria that can be used to determine telework eligibility for positions and employees. Judiciary-specific metrics that can be tailored to individual offices are featured and described. The program highlights a successful telework program that includes interviews with teleworkers, colleagues, and the unit executive to demonstrate how telework can be successfully integrated into office culture.

To register, call the AO Distance Learning Program Registrar at 202-502-1670. For more information, contact Beckie Bates at the AO Office of Human Resources at 703-295-1628 or Beckie_Bates@ao.uscourts.gov.

Tuskegee Airmen: Heroes Changing Aviation and History

Feb. 1, 3:00 p.m.
 Feb. 10, 10:00 a.m.
 Feb. 15, 9:30 a.m.
 Feb. 22, 1:00 p.m.
 Feb. 24, 10:00 a.m.

Designed primarily for: Judges and court staff.

Length: 1 hr.

Description: Four African-American aviation pioneers came to the Thurgood Marshall Federal Judiciary Building in February 2004 to share their experiences of serving with the Tuskegee Airmen. This legendary aviation unit laid the groundwork for the desegregation of the U.S. Armed Forces. The Federal Judicial Center sponsored the event in celebration of African-American History Month.

For more information, contact Lorraine Nue at 202-502-4116 or lnue@fjc.gov.

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