



**WORKSHOP**  
for  
**STATISTICAL CLERKS**  
of the  
**UNITED STATES**  
**COURTS OF APPEALS**

**JUNE 21-22 , 1984**  
**Washington, D.C.**

PROGRAM

WORKSHOP  
FOR  
STATISTICAL CLERKS  
OF THE  
UNITED STATES  
COURTS OF APPEALS

JUNE 21-22, 1984

MORNING SESSION

8:45 WELCOME

Earl J. Ross  
Chief, Operations Training Branch  
Division of Continuing Education and Training  
The Federal Judicial Center  
Washington, D. C.

8:55 INTRODUCTION AND ORIENTATION TO  
STATISTICAL WORKSHOP: brief review  
and orientation to the purposes, goals,  
and objectives of this workshop for  
Circuit Court of Appeals Statistical  
Clerks.

James A. McCafferty  
Chief, Statistical Analysis and Reports Division  
Administrative Office of the U.S. Courts  
Washington, D. C.

9:15 REVISIONS TO JS-30 and JS-34 REPORT  
FORMATS-IMPLEMENTATION OF NEW  
JS-34A REPORT: review, discussion and  
analysis of revisions to the JS-30 and  
JS-34 report formats; detailed analysis  
of implementation of the JS-34A report.

Marge Waskewich  
Statistical Analysis and Reports Division  
Administrative Office of the U.S. Courts  
Washington, D. C.

10:15 INTERMISSION

10:30 JS-34 COMPUTER EDIT REQUIREMENTS,  
REVISED JS-34 FILING PROCEDURES AND  
REVISED JS-34 TERMINATION PROCEDURES:  
review, discussion and analysis of the  
operational and daily implications,  
impact and effect of changes to JS-34  
form requirements for submission.

David Gentry  
Chief, Non-Criminal Branch  
Statistical Analysis and Reports Division  
Administrative Office of the U.S. Courts  
Washington, D. C.

12:00 LUNCHEON INTERMISSION

Afternoon Session

1:15 REVISED JS-34 TERMINATION PROCEDURES  
(Continued)

Mr. Gentry

2:45 INTERMISSION

3:00 OVERVIEW OF STATISTICAL PROCESS-  
AVAILABILITY AND USE OF STATISTICAL  
DATA: brief review and overview of  
the statistical reporting, collation  
and reporting process and procedures;  
uses of statistical data by the Admin-  
istrative Office, Congress and Courts.

Ms. Waskewich

5:00 ADJOURNMENT

FRIDAY, JUNE 22

Morning Session

8:45 AUTOMATED STATISTICAL REPORTING: review,  
discussion and analysis of automated  
statistical reporting.

Michael W. Marean  
Innovations and Systems Development Division  
The Federal Judicial Center  
Washington, D. C.

Gordon Carver  
Systems Services Division  
Administrative Office of the U.S. Courts  
Washington, D. C.

10:00 INTERMISSION

10:15 IMPLEMENTATION SCHEDULE--PROCEDURAL  
REVIEW: review, discussion and  
analysis of implementation schedule  
for revised procedures; discussion  
and analysis of procedural review  
practices, techniques and procedures.

Mr. Gentry

12:00 LUNCHEON INTERMISSION

Afternoon Session

1:15 INDIVIDUAL CRITIQUES AND DISCUSSION:  
participants will meet, on a one-to-  
one basis, with individuals from the  
Statistical Analysis and Reports  
Division for an indepth review of  
individual and/or parochial problems,  
issues and concerns in complying with  
practices, procedures and techniques  
for reporting statistical information.

MODERATOR: Mr. Ross

4:00 CLOSING REMARKS AND ADJOURNMENT