



**SEMINAR
for
SENIOR
STAFF
ATTORNEYS**

**March 19-21, 1981
New Orleans, Louisiana**

SEMINAR OBJECTIVES

To augment participants' expertise in legal writing by reviewing the principles and techniques of legal drafting and opinion writing.

To review the role of the Senior Staff Attorney in personnel management.

To afford opportunities for the free exchange of information, ideas, and individual staff attorney solutions to recurring problems.

To discuss the role of the staff attorney in prisoner litigation.

To broaden understanding of the appellate judges decisionmaking.

PROGRAM

SEMINAR FOR
SENIOR STAFF ATTORNEYS

Chairman of the Seminar

Honorable Alvin B. Rubin
United States Circuit Judge
United States Court of Appeals
for the Fifth Circuit
Baton Rouge, Louisiana

THURSDAY, MARCH 19

Morning Session

9:00 OPENING REMARKS AND INTRODUCTIONS :

Noah M. Smith, Esquire
Chief, Legal Services Training Branch
Division of Continuing Education and Training
The Federal Judicial Center
Washington, D. C.

SYMPOSIUM ON LEGAL WRITING

9:15 ANATOMY OF THE OPINION: a discussion of the processes of deciding, selecting and writing which form the anatomy of the opinion.

Honorable Edward D. Re
Chief Judge
United States Court of
International Trade
New York, New York

10:45 INTERMISSION

11:00 REPORTED OPINIONS: a brief, intensive discussion designed to provide reviewers of legal documents an overview of the basic principles and techniques of legal drafting.

Charles Nelson, Esquire
West Publishing Company
St. Paul, Minnesota

12:30 LUNCHEON INTERMISSION

Afternoon Session

2:00 PRISONER LITIGATION: a discussion of the role of the court and the staff attorney in treating prisoner petitions, including the requirements for preserving and exhausting constitutional issues.

MODERATOR:

*Phyllis Skloot Bamberger
Attorney-in-Charge
Criminal Appeals Bureau
Federal Defender Services Unit
New York, New York*

PANELISTS:

*Dulcey B. Fowler
Senior Staff Attorney
United States Court of Appeals
for the Fourth Circuit
Richmond, Virginia*

*Earl Higgins
Staff Attorney
United States Court of Appeals
for the Fifth Circuit
New Orleans, Louisiana*

3:00 INTERMISSION

3:15 PRISONER LITIGATION (continued)

Ms. Bamberger and Panelists

4:15 INTERMISSION

- 4:20 POTPOURRI OF PROBLEMS AND POSSIBLE SOLUTIONS
each senior staff attorney will present a
recurring or chronic problem in his circuit
and seek solutions from the other participants.

MODERATOR:

Mr. Smith

- 5:20 ADJOURNMENT

FRIDAY, MARCH 20

Morning Session

SYMPOSIUM ON LEGAL WRITING (continued)

- 9:00 WRITING AND EDITING WORKSHOP: a review of
the fundamentals of English grammar and an
opportunity to work with other participants
to seek solutions to common drafting problems.

*Professor Michael Rose
Ohio State University
School of Law
Columbus, Ohio*

- 10:45 INTERMISSION

- 11:00 WRITING AND EDITING WORKSHOP (continued)

Professor Rose

- 12:30 LUNCHEON INTERMISSION

Afternoon Session

2:00 WRITING AND EDITING WORKSHOP (continued)

Professor Rose

3:00 INTERMISSION

3:15 WRITING AND EDITING WORKSHOP (continued)

Professor Rose

5:00 ADJOURNMENT

SATURDAY, MARCH 21

Morning Session

9:00 ROLE OF THE SENIOR STAFF ATTORNEY AS A
PERSONNEL MANAGER: recruitment, selection,
training, and performance appraisals of
staff attorneys and support personnel.

*Eric Neisser, Esquire
Senior Staff Attorney
United States Court of Appeals
for the Ninth Circuit
San Francisco, California*

10:30 INTERMISSION

10:45 REASONING OF APPELLATE JUDGES: choosing,
interpreting, and applying legal precepts
in the review function of appellate decision-
making.

Judge Rubin

12:15 CLOSING REMARKS AND ADJOURNMENT

Mr. Smith

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Legal Services Training Branch
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1520 H Street, N. W.
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PLANNING COMMITTEE

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