

See you
soon -
Emily

CADs/FJC Coordination Meeting
Wednesday, May 24, 10:00-11:15
FJC 6th Floor Conference Room, next to South Elevator

Proposed Agenda

1. CADs Update - Glen Palman

Bankruptcy - Glen Palman
District - Lydia Pelegrin
Appellate - John Hehman
Policy - Fred Rusillo
Other reports of interest - Invited staff



*NAPA: IMPLICATIONS FOR THE FUTURE /
+ Ben Buckley Training
- outline for NAPA
on FJC Training program
w/ Case Management*

2. CED Update and FY96 Training Plans - Emily Huebner

Clerk's Office Programs - Judy Roberts
Management Programs - Marilyn Vernon
Court Management Framework
Federal Court Managers Leadership Program - Fran Toler
In-Court Programs - Barbara Anderson
Other reports of interest - Invited staff

3. Research Division - Donna Stienstra

4. Discussion of current issues effecting the courts - Emily Huebner

5. Setting date of next coordination meeting at CADs - Glen Palman

L. RALPH MECHAM
DIRECTOR

ADMINISTRATIVE OFFICE OF THE
UNITED STATES COURTS

CLARENCE A. LEE, JR.
ASSOCIATE DIRECTOR

WASHINGTON, D.C. 20544

May 18, 1995

MEMORANDUM TO ABEL MATTOS

SUBJECT: Update on NAPA Trial Court Administrative
Structures Study

Thank you for your update on the NAPA Trial Court Administrative Structures Study. It sounds as if things are getting off to a good start. I presume that you and Cathy will monitor this very carefully to make sure that the work product truly will be helpful to the Judiciary.



L. Ralph Mecham

cng

cc: Pete Lee
Noel Augustyn
Cathy McCarthy

MM 12 1995

Subject: Justice Delayed

Dear Member of Congress:

You have probably seen the enclosed item on unconscionable delays in civil causes in U.S. Courts. If not, please read it now. You should also know that N.Y. Governor Pataki has docked the pay of all executive and legislature members and staff until there is a state budget, which was due April 1, 1995.

By enacting the civil justice expense and delay reduction plan, Congress has admitted that the problem has existed for some time. The enclosed item proves and documents that the remedies contained in the Civil Justice Reform Act have obviously not worked. You have enacted a toothless law, or a no-law law as our friend Nader would call it. The time is now to enforce the intent of the law, to clear the backlog, and to prevent future delays and backlogs. The backlog is caused mainly by the judges themselves and their systematic failure to provide effective deterrents against upperdog civil defendants. Although the Times tries to present delay as benign neglect because criminal causes take precedence, the fact is that such delays systematically hurt the underdog and the credibility of the system. Is that the intent of Congress?

You should mandate that all motions be filed with the clerk, and should start off with the date, 55 days after filing, when the clerk must notify the district judge that his/her pay will be suspended on the 60th day after the filing of any undecided motion. The Constitution provides judicial pay only during periods of good behavior, and being late on deciding motions on which peoples' well-being and sanity depends, is the worst possible judicial misconduct, recognized by the people as "justice delayed is justice denied." Any judge docked for the fourth time should be brought up for impeachment, initiated by the district clerk upon docking pay the fourth time. Similarly, civil actions should list the date 17 months after filing when the cause must be listed on the trial calendar, and the clerk should notify the judge that docked pay will start 18 months after filing and he must initiate impeachment after three trials not scheduled within 18 months.

You should mandate that circuit courts of appeal should publish a decision within 90 days of oral argument of every civil appeal. If not, the underdog litigant shall prevail, and the upperdog may petition for certorari. The three judges hearing the appeal shall be summarily retired. We have 700,000 lawyers and 100,000,000 people who can qualify as jurors so there is no shortage of candidates for replacing unjustly slow patronage judges. You must stop the abuse of excessive judicial power now.

Since all of us have pending causes, we submit this anonymously to prevent judicial retaliation against our clients. By copy of this letter, we have provided an opportunity to the judges to defend their misconduct, and to show cause why they should not be docked and, when necessary, removed.

Respectfully yours,

ASSOCIATION OF CIVIL PLAINTIFFS
DELAYED IN UNITED STATES COURTS

Send note to Steve Schlaminger in Value of Justice Studies - Admin/Walker we have, & find out when he begins to write the published implementation.

LIGHTS

FJC/DO

FJC/DO. Bd Meeting

5/25/95

Glenn: Henry Grays -
PAB Wiley, Bankruptcy, Cur; Bill Redden, NIA - meet

Judy: Coaffin Mgmt Program
- 5th + 11th Circs

- admin conf. for 5th + 11th Circuits
- Team Assoc. | in July + August

Memorandum -
 Ct. Mgmt frameworks | NAPS database -
 (copies? -) | maybe of interest to
 Memorandum

Two Summer Institutes : AUG - Mgmt Institute for Chief Dep + Dep. Chiefs
 SEPT: EXEC INSTITUTE - Trustees

Pratt Idea Fed Ct. Leadership Program: Pilot in Fed, D.C. + 4th Cir.
 Grade 12's + above

Jonna Stewart: 3 Pubs: - Docketbook
 - FJC DIRECTIONS
 - ...

Reference Manual on ADR programs in District Cts
ready in Fall

W

Pro Se Workgroup - still exists; meeting
WKSHP in March for Cts of highest
filings

W

Tues Aug 1st 10am 5:00



Center FY 96 Programs for Court Managers

(Categories of programs to develop skills of court managers.)

First-Line Supervisors

Applied Supervision
FrontLine Leadership
New Probation & Pretrial Supervisors Wkshps.
New Supervisors, Team and Work Leaders*
Survival Kit for Supervising*
Team Leadership

Mid-Level Managers

The Adaptive Manager
Appellate Case Management
Leadership Development
Programs:
• Federal Court Managers*
• Probation & Pretrial Services Officers
Managing Pro Se in the Clerk's Office*
Negotiation Skills
On-Line Conferences:
• Administrative Managers*
• Operations Managers*
• Pro Se*

Senior Court Executives

ADR Implementation
Bankruptcy Clerks and Chief Deputies Wkshp.*
Diversity Wkshp. for Judges and Senior Court Executives
Effective Case Management Executive Forum:
• Managing Change & Transitions*
Executive Team Development
Juror Utilization and Management Wkshp.
National Conference for Chief Officers*
On-Line Conferences:
• Case Management
• Chiefs Educational Exchange*
Probation and Pretrial Services:
• Effective Practices:
- Enhanced Supervision
- PTS Communication
- Strategic Management Skills*
• Enhanced Supervision Self-Assessment
Strategic Planning

Packaged Programs and Resource Guides for All Supervisors:

Automated Network Services
Diversity Guide for Assessment & Training
Exit Interviews
Facilitating Successful Meetings
First-Line Safety*
HIV Training for Federal Court Managers
Managing Employee Relations

Managing the Technical Professional Presentation Skills
Probation and Pretrial Services
• Case Audit & Quality Control*
• Search and Seizure for Officers
Setting Performance Standards*

Maximizing Productivity

Management strategies to increase productivity and work satisfaction: team-based management, total quality service and process improvement

* New Programs Offered in FY96



Center FY 96 Programs for Non-Supervisors

All Court Personnel:

Achieving Balance

Computer Assisted Programs:

- Fed. Rules of Civ. Procedure
- Bankruptcy Rules*

Customer Service

Deputy Clerks: Making a Difference

HIV Training for Court Personnel

Judges' Secretaries: Maintaining Your
Competitive Edge*

Learning Effectiveness

Managing Disagreements Constructively*

Newly Appointed Court Training

Specialists Wkshp.

Put It In Writing

Structured On-the-Job Training

Tailored MBTI Programs

Team Effectiveness

TQM Quality Improvement Modules*

Workplace Skills

Probation and Pretrial Services Personnel:

Advanced Safety*

The Changing Role of Probation & Pretrial
Services Clerks

Counseling Offenders*

Effective Practices:

- Identifying & Handling Violence*
- Safety & Critical Incidents*

Financial Investigation Strategies

HIV Training for Officers

In-District Training Guide for New Officers

Officer Safety

Special Needs Offenders*

Supervising Substance-Abusing Offenders

Systems Impact Seminars for Experienced
Officers

Testifying Skills