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DEPUTY DIRECTOR

ADMINISTRATIVE OFFICE OF THE
UNITED STATES COURTS

WASHINGTON, D.C. 20544

DUANE REX LEE
CHIEF COURT ADMINISTRATION
DIVISION

February 10, 1993

Charles W. Vagner, Clerk
United States District Court
Hemisfair Plaza
655 East Durango Boulevard
San Antonio, Texas 78206


Dear Mr. Vagner:

The Court Administration Division would appreciate receiving additional copies of your CJRA cost and delay reduction plan and the report of your district's advisory group. We recognize that a great deal of effort has gone into these documents and we are excited by the prospect of working with you on implementation.

Although we have one copy of your report, our limited facilities for duplicating are overwhelmed by the many thousands of pages of reports and plans, often handsomely bound and tabbed, which have been sent to us by the forty three courts which have already submitted advisory group reports and, in many instances, have also submitted cost and delay reduction plans. In order to give the report the in-depth review required by the legislation, and to fulfill our obligation to retain a national collection of CJRA material the Court Administration Division would very much appreciate receiving five (5) additional copies through the mail.

We will see that these documents are made available for review by the Judicial Conference's Committee on Court Administration and Case Management. In addition, the Senate Committee on the Judiciary has requested that we provide them with a copy of each plan and report received to date. If at all possible, it would be very useful to receive one unbound copy, suitable for easy duplicating, in the event that we are required to provide additional copies to other parties. In that manner, we would not be obliged to trouble you further with requests for copies.

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Please direct the additional copies to me in the Programs Branch. We are very grateful to you for your cooperation in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Abel J. Mattos', written in dark ink.

Abel J. Mattos
Chief, Programs Branch

UNITED STATES DISTRICT COURT

WESTERN DISTRICT OF TEXAS

JOHN H. WOOD JR., U. S. COURTHOUSE

855 E. DURANGO BOULEVARD

SAN ANTONIO, TEXAS 78206

CHARLES W. VAGNER
Clerk of Court

February 17, 1993

**Mr. Abel J. Mattos, Chief
Court Programs Branch
Administrative Office of the
Federal Judiciary Building
One Columbus Circle, N.E.
Washington, D.C. 20544**

Dear Abel:

Pursuant to your request, please find enclosed copies of the CJRA Report and Plan.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles W. Vagner', with a long horizontal flourish extending to the right.

**Charles W. Vagner
Clerk**

**CWV/lz
Encls.**