

Ronald D. Lawson
Clerk

Office of the Clerk
United States District Court
Southern District of West Virginia
500 Quarrier Street
Charleston, WV 25301

304-342-5154
FTS 930-5169

January 3, 1992

Duane R. Lee, Chief
Court Administration Division
Administrative Offices of the United States Courts
Washington, D. C. 20544

Dear Mr. Lee:

Attached please find a copy of this District's Civil Justice Advisory Group Report and the Civil Justice Expense and Delay Reduction Plan.

This Court adopted the Civil Justice Expense and Delay Reduction Plan on December 30, 1991, and we are, therefore, considering ourselves as an early implementation court.

If you have any questions concerning our plan, please do not hesitate to contact me.

Very truly yours,



Ronald D. Lawson
Clerk

RDL:ph
Enclosure

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