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February 13, 1995

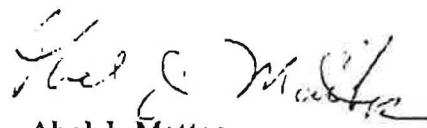
MEMORANDUM TO ALL CLERKS, UNITED STATES DISTRICT COURTS


SUBJECT: Civil Justice Reform Act - ACTION

With the submission of its December 1, 1994 report to Congress under §§ 479(a) of the Civil Justice Reform Act of 1990 containing the contents of all 94 expense and delay reduction plans, a significant benchmark has been reached in Judicial Conference activity under the Act. The Conference, acting through its Court Administration and Case Management Committee as well as the Court Administration Division(s) of the Administrative Office, has provided oversight, consultation, guidance, and service as an information clearinghouse on a wide range of required activities under the auspices of the Act. These responsibilities will continue through the Act's sunset in 1997.

In furtherance of our continuing support functions under the Act, and in support of Conference and Committee responsibilities to report on the various research projects, initiatives, and accomplishments of districts in meeting CJRA objectives, we are requesting the receipt of a copy of all reports submitted by or through outside consultant services which were purchased by a district under BOC 2529. These reports will form an important part of our central CJRA library resources, and help inform various provisions of the Civil Justice Reform Act as demonstrated in individual districts. Please forward all relevant materials and reports to Fred Russillo of the Court Administration Policy Staff by April 1, 1995. Thank you for your cooperation.

Sincerely,


Abel J. Mattos
Court Administration
Policy Staff


Lydia Pelegrin
District Court
Administration Division

2/15/95