

## **Appendix D: Resources for Courts Considering the Use of DP Technology**

### ***1. Administrative Office of the U.S. Courts Contacts***

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## **2. Online Resources**

a. The following JNet page includes detailed information about the AT&T Conferencing Service available through the Administrative Office, including a teleconferencing best practices overview (second listed link).

[http://jnet.ao.dcn/sites/default/files/information\\_technology/pdf/audio\\_conferencing\\_best\\_practices\\_new.pdf](http://jnet.ao.dcn/sites/default/files/information_technology/pdf/audio_conferencing_best_practices_new.pdf)

b. Four online publications from the Administrative Office provide important background reading, and all of them are available at <http://jnet.ao.dcn/information-technology/courtroom-technology/guidelines> and the more specific links below. *Courtroom Technology Audiovisual Overview* provides an introduction to the audiovisual (AV) technology used in the federal courtrooms. Its purpose is to provide technical information for readers who may not be familiar with AV concepts and is a good source for help in understanding standard AV terminology. Additional guidance and standards are presented in companion documents, the *Audiovisual Infrastructure Standard*, *Audiovisual Endpoint Baseline*, and *Design Narrative*. Other useful online resources are the design line drawings and the standard schedule for bankruptcy courtroom technology.

<http://jnet.ao.dcn/information-technology/courtroom-technology/av-overview>

<http://jnet.ao.dcn/information-technology/courtroom-technology/av-infrastructure>

<http://jnet.ao.dcn/information-technology/courtroom-technology/av-endpoint-baseline>

<http://jnet.ao.dcn/information-technology/courtroom-technology/design-narrative>

<http://jnet.ao.dcn/information-technology/courtroom-technology/bankruptcy-design-line-drawings-v1.2>

[http://jnet.ao.dcn/information-technology/courtroom-technology/guidelines/bankruptcy\\_courtroom-schedule-v1.2](http://jnet.ao.dcn/information-technology/courtroom-technology/guidelines/bankruptcy_courtroom-schedule-v1.2)

c. Information about the National Video Teleconferencing Service (NVTCS) and Video Teleconferencing (VTC) Guest Services is also available online. The first link below is to the main information page for the NVTCS; the second link is to the main information page for VTC; and the last two links provide more specific information and guidance on the use of VTC.

<http://jnet.ao.dcn/information-technology/telephony/nvtcs>

<http://jnet.ao.dcn/information-technology/telephony/nvtcs/vtc-guest-services>

<http://training.sdso.ao.dcn/trainingmaterials/AdtlTr/NVTCS/ExternalAccessstoNVTCSConferenceJobAid.pdf>

[http://training.sdso.ao.dcn/trainingmaterials/AdtlTr/NVTCS/Accessing\\_VTC\\_Guest\\_Services.pdf](http://training.sdso.ao.dcn/trainingmaterials/AdtlTr/NVTCS/Accessing_VTC_Guest_Services.pdf)